Interdisciplinary Team-Teaching Grant – Proposal Form

All proposals must be submitted by 3:00 pm on November 14, 2019

- Before proceeding, please read all TLEF special call criteria and application instructions at: https://tlef.ubc.ca/application/special-call/itg/
- Applications should be written in language that is understandable to a non-specialist.
- The online application system is plain text. You will not be able to add tables, graphs, or charts in your proposal.

Project Title (200 characters max.)
Do not use all-caps.

Applicant(s)
For administrative purposes, there must be one Principal Applicant who should be a full-time UBC Vancouver faculty (tenured, tenure track, lecturers, sessional lecturers, clinical faculty). The interdisciplinary partner can be faculty, including lecturers or outside partners. The team-teaching should come from two distinct academic disciplines/units.

Principal Applicant
Principal Applicant’s name:

Principal Applicant’s title(s) (e.g. Assistant Professor, Instructor, Professor of Teaching, etc.):

Principal Applicant’s primary (UBC) email address:

Principal Applicant’s role:
☐ Faculty

Principal Applicant’s Faculty, College, or administrative unit:
☐ Faculty of Applied Science
☐ Faculty of Arts
☐ Faculty of Dentistry
☐ Faculty of Education
☐ First Nations House of Learning
☐ Faculty of Forestry
☐ Faculty of Graduate Studies
☐ Faculty of Land & Food Systems
☐ Allard School of Law
☐ Faculty of Medicine
☐ Faculty of Pharmaceutical Sciences
☐ Sauder School of Business
☐ Faculty of Science
☐ UBC Health
☐ UBC Library
☐ Vantage College
☐ VP Academic
☐ VP Students
☐ Other

(Please specify)

Principal Applicant’s Department, School, or unit:
Co-Applicant

Co-Applicant’s name: 

Co-Applicant’s title(s) (e.g. Assistant Professor, Instructor, Professor of Teaching, etc.): 

Principal Applicant’s primary (UBC) email address: 

Co-Applicant’s role: 

☐ Faculty  ☐ Staff  ☐ Other

Co-Applicant’s Faculty, College, or administrative unit: 

☐ Faculty of Applied Science  ☐ Faculty of Pharmaceutical Sciences
☐ Faculty of Arts  ☐ Sauder School of Business
☐ Faculty of Dentistry  ☐ Faculty of Science
☐ Faculty of Education  ☐ UBC Health
☐ First Nations House of Learning  ☐ UBC Library
☐ Faculty of Forestry  ☐ Vantage College
☐ Faculty of Graduate Studies  ☐ VP Academic
☐ Faculty of Land & Food Systems  ☐ VP Students
☐ Allard School of Law  ☐ Other
☐ Faculty of Medicine

(Please specify)

Co-Applicant’s Department, School, or unit: 

Department Head(s’) Approval 

The Department Head(s)/Unit Head(s), Director(s), or equivalent of the Principal Applicant and Co-Applicant, have been consulted on the nature of the project, are aware of potential resource commitments, and have agreed to support the project.

☐ Yes  ☐ No
Project Summary (150 words max.)

Describe your project in a manner that is accessible to a non-specialist. Please specify what you hope to change or see as an impact resulting from this project. If your proposal is successful, this summary will be published on the UBC website.

Students Reached by the Project

Please fill in the following table with all known courses and sections that will be reached by your project and in which academic year (e.g., HIST 101, 002, 2020/2021, Sep).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Section</th>
<th>Academic Year</th>
<th>Term (Sep/Jan/May)</th>
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If your project is for more than one course, please indicate how this proposal will support interdisciplinary learning for students (e.g., cross-listed courses for all or part of the weekly lecture time).

How many students overall do you estimate will be reached by this project? (Please provide a number)

Project Objectives (500 words max.)

Clearly state the project’s rationale, overall objectives, and expected impacts/changes with particular reference to how it meets the criteria of the ITTG Special Call. Include a current or sample syllabus and a brief outline of how it would change.

Interdisciplinary Team-Teaching Development / Delivery Plan & Milestones (1000 words max.)

Describe how the changes you are proposing will make the course interdisciplinary. Please refer to the ITTG Special Call details on the TLEF website for the definition of interdisciplinary we are using for this Call. Provide a clear work plan for how you will achieve the stated objectives of the project. Please include major milestones to indicate when you will implement them in 2020.

Include any previous attempts to deliver this course utilizing team-teaching, along with any challenges and obstacles encountered. How will these challenges and obstacles be removed for this project?

Interdisciplinary Team-Teaching Learning Outcomes (500 words max.)

Describe the project’s intended student learning outcomes. What will the project do or create as a result of the implementation of its work plan?
Project Impact (500 words max.)
Referring to the project’s objectives and expected impacts/changes, what are the direct and short-term benefits to students or instructors that you expect to achieve? What changes or impacts do you hope to see as a result of this project? Explain how these will contribute toward the enhancement of interdisciplinary team-teaching.

Evaluation Plan (500 words max.)
Describe how you will find out if the project resulted in the intended impact(s). What evaluation strategy will be used? What data will you collect to evaluate the project’s impact(s), and how will you collect these data? Outline any key indicators that will be used to determine the project’s success/performance.

Student Involvement (250 words max.)
Describe how students were consulted and involved in preparing and reviewing this proposal, and how they will be involved in the implementation of the project.

Special Classroom or Facilities Requirements (150 words max.)
Does the implementation of your project require any special classroom/facilities or scheduling support (e.g. video-conferencing, lecture capture, flexible classroom space, etc.)?

Project Budget – Funding Requested from the TLEF
Indicate the funding being requested. In preparing your budget, please refer to the rates published on the TLEF website for costs of services and salaries relating to staff and students at UBC: http://tlef.ubc.ca/application/application-process/

<table>
<thead>
<tr>
<th>Activity</th>
<th>Rationale</th>
<th>Effort</th>
<th>Funding Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Course release, honorarium for faculty, expert guest lecturer or community specialist in a topic area, etc.</td>
<td>Resources for faculty members to support development / delivery of course</td>
<td>Development of course changes Team-teaching with expert in &gt;&gt;</td>
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</tbody>
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Total Project Budget
The total budget of an ITTG project cannot exceed $20,000.

Other Funding
Indicate any funding from other sources outside of TLEF being applied to this project:

In order to complete your application, you will need to submit, in addition to this proposal, the syllabus or syllabi for the courses you are intending to impact with this project. Please use PDF, DOC or DOCX format when you submit the file(s).