**Undergraduate Program Evaluation and Renewal (UPER) Fund**

**UPER Project – Final Report**

As a recipient of UPER project funding, we ask you to complete this final report. You are welcome to copy and paste any relevant information from your UPER proposal(s) and quarterly reports but please note any changes that may have occurred. The information you provide will be used to:

* determine the impact of UPER-funded projects
* inform ways to better support units and faculty with future program renewal projects, and
* evaluate the overall UPER initiative.

The individual Final Reports will be reviewed by Jeff Miller, Senior Associate Director, Projects and Faculty Partnerships, CTLT, and Andrea Han, Associate Director, Curriculum and Course Services, CTLT. The Final Reports will be published on the TLEF website at:

<https://tlef.ubc.ca/funded-proposals/>

This report is due within **one month of the date your project funding ends**.

If you have any questions or concerns around this report, please contact Jeff Miller, Senior Associate Director, CTLT at: jeff.miller@ubc.ca

**UPER Project – Final Report**

**Report Completion Date: (YYYY/MM/DD)**

**1. PROJECT OVERVIEW**

**1.1 General Information**

|  |  |
| --- | --- |
| **Faculty/Department:** |  |
| **Degree Program:** |  |
| **Project Title:** |  |
| **Principal Investigator/****Department Head:** |  |
| **Other Applicants:** |  |
| **Report Submitted By:** |  |
| **Project Initiation Date:** |  | **Project Completion Date:** |  |

**2. GOALS, UNANTICIPATED OUTCOMES and NEXT STEPS**

**2.1 Goals** – *With reference to the goals you originally identified in your project proposal, please list the goals of this project that were met, partially met, not met or removed. If not met or removed, please briefly mention the reason(s) for this. Please feel free to use a format other than the table provided.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Goal** | **Met** | **Partially met** | **Not met or removed** | **Reason (if “not met or removed”)** |
| 1 |  |   |  |  |  |
| 2 |  |   |  |  |  |
| 3 |  |   |  |  |  |
| 4 |  |   |  |  |  |
| 5 |  |   |  |  |  |
| 6 |  |   |  |  |  |

**2.2 Unanticipated Outcomes** –*If there were outcomes from the project that were not listed in the proposal, please list them here.*

**2.3 Next Steps** –*The goal of UPER was to support units in planning to reframe “undergraduate academic program design in terms of learning outcomes and competencies”. Please indicate how you will implement the plans you developed along with any goals to share or extend the work done in your UPER project.*

**2.4 Future Support** – *How might the CTLT or other support units help you achieve your next steps? If you are unsure, please consult with the CTLT staff member who worked with you on this project.*

**3. IMPACT**

**3.1 Predicting and Confirming the Impact of the Project** – *Considering the achievements to date and your expected next steps, please describe:*

* *Who will your UPER project impact? (e.g. students, instructors, TAs or community members) If possible, quantify the size and scope of the impact (e.g. number of students who will be impacted).*
* *How will they be impacted? (e.g. improved graduate outcomes, increased employability, etc.)*
* *What plans do you have for confirming, measuring or evaluating impact?*

|  |
| --- |
| **Predicted Impacts** |
| **Who (include size/scope)** | **How** | **Plan for confirming, measuring or evaluating** |
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |

**3.2 Dissemination** – *Please provide a list of any past or upcoming activities (e.g. presentations, publications, etc.) through which you or anyone from your team have shared or expect to share information regarding this project.*

**4. REFLECTION:**

*What do you know now that you wish you knew before embarking upon your UPER project? What recommendations would you have for any future programs starting their own program renewal? The information you share will help us design better support resources and guidelines for future applicants.*